

COLLECTIVE  
IMPACT  
PROJECT



Proposal Submission Form

# STAGE 1 / PLANNING

*December 2021*



## **This document is for neighbourhoods that want to submit a project for the CIP Phase 2, Stage 1 – Planning.**

This stage involves **planning the implementation of an initiative and developing an Implementation plan**, including collectively defining a vision for change, clarifying learning goals, and determining collective work methods.

Proposals may be submitted every year until 2025 on the following dates: February 1 / March 29 / October 14.

### **Prerequisites for Stage 1 / Planning:**

- > A neighbourhood plan that has been or is being adopted
- > The collective prioritization of a desired change worked on through a collective impact process

### **PROPOSAL ANALYSIS CRITERIA**

- > Interest in working according to the collective impact approach
- > Collective prioritization of the desired change
- > Status of the neighbourhood plan and connection to the prioritized change
- > Sociodemographic data of the neighbourhood (which will influence the level of funding)



# FORM TO PROVIDE FOR YOUR PROPOSAL SUBMISSION

## SECTION 1

### CONTACT INFORMATION

**Q1.** Neighbourhood name:

**Q2.** Contact person's name:

**Q3.** Contact person's email:

**Q4.** Contact person's phone:

**Q5.** Lead organization:

## SECTION 2

### NEIGHBOURHOOD PLAN

The CIP builds on the work of neighbourhood roundtables and therefore supports strategies to bring about a desired change that is rooted in the neighbourhood strategic plan and that has been prioritized collectively.

Given the pandemic, it is understandable if some neighbourhoods have not been able to update their plan. In this case, we want to know that you intend to update this plan and when you intend to do it.

If the desired change is prioritized before the neighbourhood plan is finalized, we want to know that the change was prioritized through broad and open engagement and will be included in the neighbourhood plan once it is updated.

Please let us know once the strategic plan is updated.

**Q6.** Please describe where you are in developing or implementing your neighbourhood plan. *Check the current stage*

Plan under development

Plan in the process of being adopted

Plan finalized and adopted

Other



**Q7.** Comments about the neighbourhood plan: When was the neighbourhood plan adopted? How have citizens contributed to its orientations? For plans not yet finalized and adopted, where are you in this process and what are your next steps? *1000 characters maximum (± 150 words)*

SECTION 3

DESIRED CHANGE

**Q8.** What is the situation you want to transform? *1000 characters maximum (± 150 words)*



**Q9.** What desired change have your community stakeholders prioritized for the CIP, and why did you choose this change for the CIP (i.e. how will CIP support for the Planning stage have a larger impact on the neighbourhood)? *1000 caractères maximum (± 150 mots)*

**Q10.** Who was involved in prioritizing the desired change and how were they involved? (Briefly describe the process and the involvement of each stakeholder group.) *1000 characters maximum (± 150 words)*

**Q11.** Who will be involved in the Planning process? Describe how your initiative will engage, foster collaboration with, and involve different stakeholders in your neighbourhood. *1000 characters maximum (± 150 words)*



**Q12.** What are the main stages and the timetable for the definition of your implementation plan (prerequisite to move to Stage 2 - Implementing)? *Provide your answers in the table below*

Implementation plan component	Main stages of realization	Timetable
A vision for change		
Clear intentions to capture lessons learned from Stage 2		
A plan for collective strategies for <b>ONE</b> collective impact initiative		
Plan to include Equity, Diversity and Inclusion in a cross-cutting way		



**Q13.** Budget: Estimate the types of support that you need to plan your collective impact initiative (all prerequisites for Stage 2). For the Planning stage, support ranges from \$25,000 to \$50,000 per year. *Insert the image of your budget below*



After your proposal is received and analyzed, you will get feedback from your advisor to continue the dialogue and adjust your proposal if necessary before the final investment decision is made.

A member of the CIP coordination team may also take part in this feedback step.

In the meantime, do you have any questions or comments?

A large, empty light blue rectangular area intended for submitting questions or comments.

Thank you very much for taking the time  
to submit your proposal.

**We look forward to working together  
to make our collective dreams a reality!**